

City of Cambridge  
City Council Meeting  
Wednesday, January 4, 2023  
6:30 P.M.  
Cambridge Community Building  
722 Patterson St

Pursuant to notice published in the Valley Voice on Thursday December 29, 2022, the Cambridge City Council convened in open public meeting at 6:30 P.M. on January 4, 2023 at the Cambridge Community Building, 722 Patterson Street. Present were Mayor David Gunderson, City Council Members Vernita Saylor, Jeff Ommert, Nora McGowen, Kevin Banzhaf and John Kutnink. Absent were Mike Harris. City Staff present were City Clerk/Treasurer Courtney Stanton and Utility Supervisor David Houghtelling, and City Attorney Lisa Shifflet. Visitors present were Larry Steele of *Miller & Associates* and Eric Eisenhart. Mayor Gunderson opened the meeting with the Pledge of Allegiance. Mayor Gunderson announced the open meeting law is posted on the east wall of the meeting room and available for public inspection.

**Consent Agenda:** The City Council received a copy of the minutes December 19, 2022 and the claims report. Vernita Saylor stated the motion, seconded by Kevin Banzhaf, to approve minutes of December 19, 2022 and claims report. Voting yes were Kevin Banzhaf, Nora McGowen, Jeff Ommert, John Kutnink and Vernita Saylor; Jeff Ommert abstained from voting on the claim for Ommert Technologies and voted yes on all other claims presented; absent and not voting were Mike Harris. Motion carried unanimously by City Council members present.

City of Cambridge  
Claims Report  
To Mayor and City Council  
1/4/2023  
Period 12/20/2022 to 01/04/2023

Check No.	Vendor, For	Amount	Dept. Total
	<u>Combined Utility</u>		
33109	Twin Valleys Public Power, Purchased Power	186,293.43	
33110	Cambridge Post Office, Postage	293.55	
33111-			
33113	Payroll	3,877.91	
33114-			
33128	void		
33129	Ag Valley, Fuel	286.87	
33130	BIC, Purchased Water	2,215.20	
33131	Cambridge General Store, Supplies	289.74	
33132	Cambridge Telephone Company, Utility	1,607.95	
33133	Eakes Office Solutions, Supplies	942.48	
33134	Glass Express, Plexi-glass	314.88	
33135	John MacLeod, Supplies	79.98	

	33136	Municipal Supply, Supplies, Meters	990.68	
	33137	Nebraska Dept. of Environmental Quality, Fee	150.00	
	33138	Ommert Tech, Computer Lease	333.61	
	33139	One Call Concepts, Locates	17.48	
	33140	Paper Tiger Shredding, Shred Paper	40.00	
	33141	River Valley Services, Repairs	755.95	
	33142	Schaben Sanitation, Haul Roll off	538.69	
	33143	St. John's Catholic Church, Electric Rebate	160.00	
	33144	Verizon Wireless, Cell Phones	277.61	
	33145	void	0.00	
		Western Area Power Administration, Purchased		
	33146	Power	5,491.74	
Tr		Sewer Improvement, Transfer	1,000.00	
Tr		Water System Extension, Transfer	1,083.37	
ACH		Payroll	7,291.69	
		Nebraska Department of Revenue- State With		
ACH		holding	1,087.22	215,420.03

City of Cambridge

	50699	void		
	50700-			
	50714	Payroll	3,267.52	
	50715	Ag Valley, Fuel	117.45	
	50716	Amazon, Library Supplies	633.26	
	50717	Blooms Collectibles, Flowers	53.50	
	50718	Bound Tree Medical, Ambulance Supplies	163.95	
	50719	CAMAS Publishing, Notices	981.47	
	50720	Cambridge Chamber, Dues	100.00	
	50721	Cambridge General Store, Supplies	53.31	
	50722	Cambridge Telephone Company, Utility	1,003.19	
	50723	Carri Hall, Supplies	80.00	
	50724	Eakes Office Solutions, Supplies	669.56	
	50725	Frontier, Police Phone	56.42	
	50726	Furnas County Treasurer, Police Contract	5,008.32	
	50727	Gale, Library Supplies	111.50	
	50728	Greg Howerter, Reimburse Deductible	58.83	
	50729	Hamel Repair, Repairs	324.12	
	50730	Hometown Agency, Insurance	100.00	
	50731	Intellicom, Library Service	438.00	
	50732	Kandra Kinne, Reimburse Deductible	421.02	
	50733	Maria Downer, Library Supplies	72.50	
	50734	Mark's Pharmacy, Ambulance Supplies	24.61	
	50735	Matheson Tri Gas, Oxygen	484.96	
	50736	Nebraska Over Drive, Library Service	421.65	

50737	NLLPS-Labor Law Poster	99.50	
50738	Ommert Tech, Computer Lease	91.92	
50739	People, Subscription	63.00	
50740	Sandry Fire, Fire Dept. Supplies	311.75	
50741	Southwest Farm and Auto, Repairs	32.97	
50742	Stryker Sales, Ambulance Supplies	234.20	
50743	Verizon Wireless, Cell Phones	96.71	
50744	Viaero Wireless, Library Hot Spots	351.30	
Tr	Fire/Ambulance Sinking Fund, Transfer	1,747.50	
Tr	General Fund Transfers	36,166.67	
ACH	Nebraska Dept. Revenue, State With holdings	37.28	
ACH	Payroll	3,424.55	57,302.49
	<u>Tax Increment Financing</u>		
1175	First Central Bank, McCook, Hotel TIF	11,425.92	11,425.92
	<u>LB840</u>		
4630	Camas Publishing, Business Promotion Ads	706.00	
4631	Cambridge Telephone Company, Utility	142.15	
4632	Melissa Jackson, Contract	832.50	1,680.65
	Totals	285,829.09	285,829.09

### Reports of Officers, Boards and Committees

**A. Miller and Associates –** Larry Steele of Miller & Associates was present to discuss and answer questions regarding Change Order #3 for Dewatering. City Council minutes from September 20, 2021 read that Larry Steele suggested that the City share in the cost of dewatering estimated to be \$8,000.00. City Council discussed Change Order #3 and approved paying a Total for Change Order #3 in the amount of \$10,981.80. Cost broken down as follows: Share of cost of dewatering well in the amount of \$9,196.80, installation of hand dryers in the amount of \$761.00 and paint roll up window doors in the amount of \$1,024.00. Larry Steel will send Change Order #3 in the amount of \$10,981.80 for approval and signature to Hackel Construction. Final payment to follow. Jeff Ommert stated the motion, seconded by Vernita Saylor, to approve paying a Total for Change Order #3 in the amount of \$10,981.80. Voting yes were Nora McGowen, Jeff Ommert, John Kutnink and Vernita Saylor; voting no were Kevin Banzhaf; absent and not voting were Mike Harris. Motion carried unanimously by City Council members present.

**B. Economic Development Director Report –** Nothing to report

**C. Ambulance/Fire Reports –** Cambridge Rescue Services Minutes of November 28<sup>th</sup>, 2022. Vernita Saylor stated the motion, seconded by John Kutnink, to approve Cambridge Rescue Services Minutes of November 28<sup>th</sup>, 2022. Voting yes were Kevin Banzhaf, Nora McGowen, Jeff Ommert, John Kutnink and Vernita Saylor; absent and not voting were Mike Harris. Motion carried unanimously by City Council members present. Eric Eisenhart was present to answer questions and report that there is still space at the Cambridge Airport to store the Cambridge fire truck on the back side. However, aircraft does take precedence over any other kind of storage.

- D. Planning Commission Reports –Nothing to report
- E. Cemetery Report – Nothing to report.
- F. Library Report – Nothing to report.
- G. Museum Report – Nothing to report.
- H. Park Board Report – Nothing to report.
- I. Utility Supervisor Report – Dave Houghtelling reported they have been busy moving snow.
- J. City Clerk/Treasurer Report – Courtney Stanton included line loss reports for September 2022, October 2022 and November 2022. Financial Statements were also included for period ending October 31, 2022, November 30, 2022. A hiring committee was formed to interview for the position of Utility Billing Clerk. The committee includes Mayor David Gunderson, Courtney Stanton Clerk /Treasure and Vernita Saylor City Council.
- K. City Attorney – Nothing to report.

**Unfinished Business:**

- A. City Council discussed PTO accrual rates and the maximum number of hours an employee can accrue during the year and carry over to a new calendar year. The handbook states that the maximum number of hours an employee can accrue is 240 hours and can carry over a maximum of 240 hours to a new calendar year. City council discussed and approved to pay out the full balance of PTO hours for employee Kandra Kinne and pay out PTO hours over 240 hours for employee Dave Houghtelling. Vernita Saylor stated the motion, seconded by Jeff Ommert, to pay out the full balance of PTO hours for employee Kandra Kinne and pay out PTO hours over 240 hours for employee Dave Houghtelling. Voting yes were Kevin Banzhaf, Nora McGowen, Jeff Ommert, John Kutnink and Vernita Saylor; absent and not voting were Mike Harris. Motion carried unanimously by City Council members present.
- B. Salary Ordinance No. 812 was discussed and postponed. Vernita Saylor stated the motion, seconded by John Kutnink, to postpone Salary Ordinance No. 812. Voting yes were Kevin Banzhaf, Nora McGowen, Jeff Ommert, John Kutnink and Vernita Saylor; absent and not voting were Mike Harris. Motion carried unanimously by City Council members present.

**New Business:**

- A. City Council discussed proposed infrastructure project Harvest Meadows Tenth Subdivision. City Council approved moving forward with the proposed infrastructure project Harvest Meadows Tenth Subdivision. Vernita Saylor stated the motion, seconded by Jeff Ommert, to approve moving forward with the proposed infrastructure project Harvest Meadows Tenth Subdivision. Voting yes were Kevin Banzhaf, Nora McGowen, Jeff Ommert, John Kutnink and Vernita Saylor; absent and not voting were Mike Harris. Motion carried unanimously by City Council members present.
- B. City Council reviewed Application and Certificate for Payment No. 10 in the amount of \$3,200.00 for Municipal Swimming Pool Modifications. Vernita Saylor stated the motion, seconded by John Kutnink, to approve Application and Certificate for Payment No. 10 in the amount of \$3,200.00 for Municipal Swimming Pool Modifications. Voting yes were Kevin Banzhaf, Nora McGowen, Jeff Ommert, John Kutnink and Vernita Saylor; absent and not voting were Mike Harris. Motion carried unanimously by City Council members present.

**Adjournment:**

Vernita Saylor stated the motion, seconded by John Kutnink, to adjourn at 8:30 P.M. Voting yes were Kevin Banzhaf, Nora McGowen, Jeff Ommert, John Kutnink and Vernita Saylor; absent and not voting were Mike Harris. Motion carried unanimously by City Council members present.

Attest: \_\_\_\_\_  
Courtney Stanton, City Clerk/Treasurer

\_\_\_\_\_  
David Gunderson, Mayor